

## DRAYTON PARISH COUNCIL

Minutes of the Annual Meeting of Drayton Parish Council held on Thursday 3<sup>rd</sup> May 2018 at 7pm in The Pavilion, King George Fifth Playing Field (KGV) Drayton High Rd, Drayton

### PRESENT

Mr G Everett – Chairman  
Mr J Anderson Mr C Binns Mr C Brown Mr A Crotch  
Mr K Morgan Mr V Ray-Mortlock Mr K Smith Mr L Wilkinson Ms K Wilson  
Mr J Hall – Parish Clerk

### IN ATTENDANCE

5 Members of the General Public

#### **1. Election of Chairman of the Council and Declaration of Acceptance of Office**

Cllr Everett was nominated and was happy to hold this position.

**RESOLVED** Mr Graham Everett holds the position of Chairman.

**This was accepted by Cllr Everett who completed the Declaration and Acceptance of Office.**

#### **2. Election of Vice Chairman**

Cllr A Crotch was nominated and was happy to hold this position.

**RESOLVED** Mr Adrian Crotch holds the position of Vice Chairman.

**This was accepted by Cllr A Crotch.**

#### **3. Apologies and Acceptance for Absence**

Cllrs Blaxter and Mack - apologies received and accepted.

#### **4. Member's Declarations of Interest and Dispensations**

Cllr Everett as Planning Committee member for the Planning Authority advised he will not speak or vote on the debate concerning agenda item 15 planning application number 20180598.

Cllr Morgan advised he was known to the applicant of planning application number 20180598 and would not be speaking or voting on the application.

Cllr Crotch advised he was known to the neighbour of the applicant of planning application number 20180598 and would not be speaking or voting on the application.

#### **5. Outgoing Chairman's Report 2017/18**

The report had been circulated prior to the meeting was noted by those members present. A copy is attached to these minutes.

**6. To receive a report from the Annual Parish Meeting**

The meeting was held on April 26<sup>th</sup> 2018 at Drayton Junior School. Attendance was much improved from previous years' and the new format was considered a success. Many organisations and groups from the parish had either provided or gave a report of their year. A number of general issues were also discussed including parking in the centre of Drayton, recent traveller presence in the parish as well as a number of highway concerns.

**7. Appointment of Cheque Signatories**

**RESOLVED** signatories are Cllrs Anderson, Binns, Crotch and Everett.

**8. Appointment of members to standing committees and election of the Chairman and Vice Chairman of standing committees.**

Standing committees shall have no more than 7 members appointed with the exception of the staffing committee which shall have no more than 5 members appointed

**Standing Committees**

**RESOLVED** committee members as follows:

Environment & Highways

Cllr Morgan (Chairman)	Cllr Everett (Vice Chairman)
Cllr Anderson	Cllr Binns
Cllr Brown	Cllr Ray-Morlock
Cllr Wilkinson	

Governance

Cllr Everett (Chairman)	Cllr Blaxter (Vice Chairman)
Cllr Crotch	Cllr Morgan
Cllr Smith	Cllr Wilson
Cllr Wilkinson	

Open Spaces & Property

Cllr Crotch (Chairman)	Cllr Anderson
Cllr Brown	Cllr Everett
Cllr Morgan	Cllr Ray-Mortlock
Cllr Wilkinson	

Staffing

Cllr Blaxter (Chairman)	Cllr Smith (Vice Chairman)
Cllr Crotch	Cllr Wilson
Cllr Wilkinson	

**9. Appointment of members to working groups and panels**

**RESOLVED** working group and panel members as follows:

3G at Longdale Working Group

Cllr Everett

Cllr Binns

Cllr Anderson

Cllr Crotch

Priorities & Action Plan Working Group

Cllr Everett

Cllr Crotch

Cllr Smith

Cllr Blaxter

Cllr Morgan

Cllr Wilson

Burial Ground Working Group.

Cllr Blaxter

Cllr Morgan

Cllr Wilkinson

Grievance & Disciplinary

Cllr Crotch (Chairman)

Cllr Everett

Cllr Binns

Appeals

Cllr Blaxter (Chairman)

Cllr Wilson

Cllr Smith

**10. Appointment of members to outside local bodies and groups**

**RESOLVED** to appoint / ratify members as appropriate:

Airport Consultative Committee

Cllr Wilkinson

Cllr Anderson (Substitute)

Bob Carter Centre (appointed 5 April 2018)

Cllr Anderson

Cllr Binns

Cllr Brown

Cllr Everett

Cllr K Morgan

Drayton Village Hall

Cllr K Morgan

NALC

Cllr Ray-Mortlock

Thorpe Marriott Village Hall (appointed 8 March 2018)

Cllr Anderson

**11. Minutes of the meeting held 5 April 2018**

The minutes, having previously been circulated, were approved and signed by the Chairman as a correct record.



## **12. Public Participation**

Representations were received in respect of:-

- Recent traveller activity in the parish and surrounding area and in particular the former David Rice Hospital site. It was hoped that the landowner would remove the rubbish left on site shortly.
- Speeding and rat running along Carter Road / Hall Lane. This issue was discussed at the last SNAP meeting and Cllr Foulger was writing to NCC Highways with several suggestions. The Environment & Highways committee also have this as an ongoing agenda item with actions awaiting responses.

## **13. Reports from:**

County Councillor (Drayton & Horsford)

Cllr Adams gave his apologies. No report.

District Councillor (Drayton South)

Cllr Foulger had given his apologies but had provided a written report circulated to members prior to the meeting. A copy of which is attached to these minutes.

District Councillor (Drayton North)

Cllr Ray-Mortlock advised that no planning applications in the ward had created concerns for planning officers.

Police PC Hudson

PC Hudson gave his apologies. The community newsletter from Inspector Sweeney had been circulated prior to the meeting. Crime figures noted for March 2018.

## **14. Clerk's Report**

The Clerk had prior to the meeting circulated a written report which was noted.

## **15. Planning**

20180524 – 1 Winners Walk. Single Storey Rear Extension (Revised Application)

20180530 – 4 Radcliffe Road. Two Storey Side Extension & Single Storey Link Between Garage & House

20180561 – 15 Station Road. Single Storey Rear Extension.

20180582 – 8 Howell Road. Single Storey Rear Extension, Front Dormer Windows and Front Porch

**RESOLVED:** No objections to the above applications.

20180598 – 94 Fakenham Road. Sub-Division of Residential Plot and Erection of Five Additional Detached Dwellings & Re- Positioning of Access (Outline)

**RESOLVED** to object. The application is outside of the settlement limit, not included in the DPD and the 5 year land supply is secure. This stretch of land provides a natural divide between Taverham and Drayton and the loss of such land would contribute to the urban sprawl as that it reduces the village feel of Drayton. The Parish Council has in the past resisted development of this land.

## **16. Finance**

16.1 Bank reconciliation. The Chairman confirmed the bank reconciliations to 31 March

2018.

16.2 Approval of Accounts. Voucher receipts 1 and 71 and voucher payments 428 to 429 and 1 to 29. **RESOLVED** to accept income of £277.63 and expenditure of £9,357.61

## **17. General Matters**

17.1 Uncirculated correspondence items. The list was noted

17.2 NALC renewal of membership. **RESOLVED** to renew at a cost of £803.95

17.3 Report on Norwich Airport Consultative Committee meeting. The meeting was held on 11<sup>th</sup> April 2018. Cllr Shelagh Gurney has been appointed Chairman of the committee following the death of Jack Sadler. Noise from aircraft and night flying are still the main concerns and in order to change the times of night flying a planning application will be required.

17.4 GDPR compliance. The clerk gave a verbal report on the progress made on the work required to meet the new GDPR regulations set to come in to force on 25<sup>th</sup> May 2018.

## **18. Exchange of Information**

Members advised:

- St Margaret's are holding their annual church fete on 9<sup>th</sup> June 2018 on the Florence Carter Memorial Park on School Rd.
- A consultation being organised by Norfolk County Council on the need for a NDR western link to the A47 is taking place from 8<sup>th</sup> May 2018 to 3<sup>rd</sup> July 2018 with various roadshows happening in the area, the nearest being at Taverham Village Hall on 5<sup>th</sup> June 2018.

## **19. Date of next Parish Council meeting**

**RESOLVED** to meet every first Thursday of the month. The next meeting will be on **Thursday 7<sup>th</sup> June 2018** at 7pm.

**Meeting closed 8.03pm**