

DRAYTON PARISH COUNCIL

Minutes of the Annual Meeting of Drayton Parish Council held on Thursday 16th May 2019 at 7pm in The Pavilion, King George Fifth Playing Field (KGV) Drayton High Rd, Drayton

PRESENT

Mr G Everett – Chairman

Mr J Anderson Mr C Binns Mr C Brown Mr A Crotch
Mr K Morgan Mr K Smith Mr L Wilkinson Ms K Wilson
Mr J Hall – Parish Clerk

IN ATTENDANCE

Cllr Tony Adams Norfolk County Councillor (Horsford, Felthorpe and Drayton)
1 Member of the General Public

1. Election of Chairman of the Council and Declaration of Acceptance of Office

Cllr Everett was nominated and was happy to hold this position.

RESOLVED Mr Graham Everett holds the position of Chairman.

This was accepted by Cllr Everett who completed the Declaration and Acceptance of Office.

2. Election of Vice Chairman

Cllr Crotch was nominated and was happy to hold this position.

RESOLVED Mr Adrian Crotch holds the position of Vice Chairman.

This was accepted by Cllr Crotch.

3. Acceptance of Office Declarations under Local Government Act 1972 section 4 (c)

All declarations forms had been received and signed following the uncontested election.

4. Apologies and Acceptance for Absence

Cllr Blaxter - apologies received and accepted.

5. Member's Declarations of Interest and Dispensations

Members advised since the election date of 2 May 2019 that:

- Cllr Everett was no longer a Broadland District Councillor and was also a member of the National Trust.
- Cllr Crotch advised he was now a Broadland District Councillor Drayton North Ward.

6. Outgoing Chairman's Report 2018/19

The report had been circulated prior to the meeting was noted by those members present. A copy is attached to these minutes.

7. Appointment of Cheque Signatories

RESOLVED signatories are Cllrs Anderson, Binns, Crotch and Everett.

8. Appointment of members to standing committees and election of the Chairman and Vice Chairman of standing committees.

Standing committees shall have no more than 7 members appointed with the exception of the staffing committee which shall have no more than 5 members appointed

Standing Committees

RESOLVED committee members as follows:

Environment & Highways

Cllr Morgan (Chairman)	Cllr Everett (Vice Chairman)
Cllr Anderson	Cllr Binns
Cllr Brown	
Cllr Wilkinson	

Governance

Cllr Everett (Chairman)	Cllr Blaxter (Vice Chairman)
Cllr Crotch	Cllr Morgan
Cllr Smith	Cllr Wilson
Cllr Wilkinson	

Open Spaces & Property

Cllr Crotch (Chairman)	Cllr Anderson
Cllr Brown	Cllr Everett
Cllr Morgan	
Cllr Wilkinson	

Staffing

Cllr Blaxter (Chairman)	Cllr Smith (Vice Chairman)
Cllr Crotch	Cllr Wilson
Cllr Wilkinson	

9. Appointment of members to working groups and panels

RESOLVED working group and panel members as follows:

3G at Longdale Working Group

Cllr Everett	Cllr Anderson
Cllr Binns	Cllr Crotch



Priorities & Action Plan Working Group

Cllr Everett	Cllr Blaxter
Cllr Crotch	Cllr Morgan
Cllr Smith	Cllr Wilson

Burial Ground Working Group.

Cllr Blaxter
Cllr Morgan
Cllr Wilkinson

Grievance & Disciplinary

Cllr Crotch (Chairman)	Cllr Binns
Cllr Everett	

Appeals

Cllr Blaxter (Chairman)	Cllr Smith
Cllr Wilson	

10. Appointment of members to outside local bodies and groups

RESOLVED to appoint / ratify members as appropriate:

Airport Consultative Committee

Cllr Wilkinson	Cllr Anderson (Substitute)
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Bob Carter Centre (appointed 7 March 2019)

Cllr Anderson
Cllr Binns
Cllr Brown
Cllr Everett
2 Vacancies

Drayton Village Hall (appointed 7 March 2019)

Cllr K Morgan

Thorpe Marriott Village Hall (appointed 7 February 2019)

Cllr Anderson

11. Minutes of the meeting held 4 April 2019

The minutes, having previously been circulated, were approved and signed by the Chairman as a correct record following an amendment to minute number 246 to include the request that the planning authority and the applicant were updated with the corrected Parish Council's response.

12. Public Participation

Representations were received in respect of:-

- Hall Lane signage indicating new road layout should be removed as changes to layout are now established. Cllr Adams will pursue with NCC Highways department.

- Planning application 20190602 4 George Close. It was suggested that the proposals were over bearing to neighbouring properties, created a loss of privacy and an over development of the plot.

13. Reports from:

County Councillor (Drayton, Felthorpe & Horsford)

Cllr Adams gave a verbal report and advised:

- Highway officers are dealing with the situation outside 35 George Drive where a highway tree has cracked a garden wall.
- The white re-lining of the road adjacent to the garage on Costessey Lane is still awaiting to be undertaken. The Highways engineer will be reminded.
- The data for post NDR traffic levels had been released. The data for Hall Lane reflecting a 52% decrease was captured between Reephams Rd and the mini roundabout on Hall Lane.

District Councillor (Drayton South)

Cllr Foulger had given his apologies but had forwarded an email outlining comments from the planning officers regarding planning applications on the agenda.

District Councillor (Drayton North)

Cllr Crotch gave details on the expansion to the food waste collection service within Drayton. Full details can be obtained from the Parish Council's website. A couple of residents had been in contact re the planning application at 12 Bramble Close (20190683) who felt the fence was unsightly.

Police

PC Hudson gave his apologies. The community newsletter from Inspector Wicks had been circulated prior to the meeting. Crime figures noted for April 2019. The next SNAP meeting would be held on 29th May 2019 at Ringland Village Hall.

14. Clerk's Report

The Clerk had prior to the meeting circulated a written report and additionally verbally advised:

- The grass verge at Vawdrey Rd was due to be reinstated on 29th May 2019.
- The equipment as part of the Broadland Clean Up Network had not yet been delivered to the Parish Council office.

15. Planning

20190548 - Ash Villa 1 The Green School Road – Car Port (Retrospective) (Revised Proposal).

Cllr Morgan declared an interest that the applicant had connections to his business and would not speak or vote on this application.

RESOLVED to object. The car port is positioned in front of the building line which is considered unacceptable. In addition, the proposals are contrary to policy GC4 and are considered to be out of character within the street scene and neighbouring properties. 20190602 - 4 George Close. Demolition of Garage and Rear Structures, Erection of Side and Rear Flat. Roof Extensions and Loft Conversion with Dormer Extensions.

RESOLVED to object. There was acknowledgement that the revised proposals tried to address the previous refusal notice. However, the amended proposals were still considered to be contrary to policy GC4 and in terms of massing, scale, size, and overlooking were deemed to be unacceptable and the application would have a material detrimental effect upon the amenity currently enjoyed by the neighbouring properties.

20190584 - 79 Drayton High Road. Single and Two Storey Rear Extension. **RESOLVED**: No objections to the proposals.

20190683 – 12 Bramble Close. Erection of Fence (Retrospective) **RESOLVED** to object. It was felt the fence is too obtrusive and beyond the permissible height and in addition the visual splay of the neighbouring driveways are affected when pulling on to the highway.

20190670 – 111 Drayton High Road. Raise the Roof to Form in the Roof, Hip to Gable End to Rear Elevation and Associated Alterations. **RESOLVED**: No objections to the proposals.

16. Finance

16.1 Bank reconciliation. The Chairman confirmed the bank reconciliations to 2nd May 2019.

16.2 Approval of Accounts. Voucher receipts from 1 to 6 and voucher payments 369 to 371 and 1 to 40. **RESOLVED** to accept income of £83,428.85 and expenditure of £17,737.70

16.3 Annual Governance Statement 2018/19 Annual Return. The Council confirmed that a sound system of internal control and accounting had taken place during the period year end 31 March 2019 and instructed the Chairman and Clerk to sign section one of the annual return.

16.4 Annual Return 2018/19 including Statement of Accounts. The Accounting statements for 2018/19 having been signed by the Responsible Financial Officer were approved by the Council and section two of the annual return was duly signed by the Chairman.

17. General Matters

17.1 Uncirculated correspondence items. The list was noted

17.2 General Power of Competence. **RESOLVED**: The Parish Council resolves from 16th May 2019, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to adopt the General Power of Competence.

17.3 Report on Norwich Airport Consultative Committee Annual General Meeting. The meeting was held on 10th April 2019. The flying of drones within a 2.5km radius of Norwich Airport is now illegal without permission from CAA. This radius covers all open spaces managed by the Parish Council. The curfew restricting flying from 11pm to 6am is consistently being broken and the committee vowed to continue to monitor the situation. Any alterations to the flying times would require a change in the planning permissions granted.

18. Exchange of Information

Members advised:

- Excessive foliage from Longdale Park overhanging the path requires trimming back. The Clerk would be meeting with Highways next week to discuss this general issue and what works the Parish Council are permitted to undertake.

- The County Council had undertaken some removing and replacing of verge trees along Carter Road. The work was completed to a high standard.

19. Date of next Parish Council meeting

The next meeting will be on **Thursday 6th June 2019** at 7pm.

Meeting closed 8.52pm

G.A.

Drayton Parish Council - Chairman's Report May 2019

It is hard to believe that the current Council has come to the end of its 4 year term.

The Council has made remarkable progress from where it was in 2015 and is far more stable and in a better financial position now.

Although two long serving councillors, Des Mack and Victor Ray-Mortlock, chose to resign this year, six councillors have completed the full 4 year term and four new councillors have been co-opted during this time period.

I want to thank both Des and Victor for their commitment over the years, as well as Richard Wenn, our Handyman who left the Council in October, having decided that he wanted to concentrate on his own maintenance business.

Ray Hickin replaced Richard earlier this year and has many skills that will be of benefit to the Parish Council and Drayton residents.

I also wish to thank Ken and Jonathan for their continuing hard work in the office and congratulate Jonathan on acquiring his CiLCA qualification earlier this year.

The only significant housing development scheme approved by Broadland District Council (BDC) during the year was for Drayton Old Lodge which would see the Lodge being converted into 5 properties and 25 new dwellings built.

There had been no progress with the Manor Park and Former David Rice Hospital developments. The development of the land off Drayton High Road (Low Farm) will need to commence by March 2020 or it will have to go back to BDC again for consideration.

In November 2018 the Parish Council worked with and supported the events hosted by St Margaret's Church and Drayton Village Hall to commemorate the centenary of the ending of the First World War on 11th November 1918.

The Northern Distributor Road, now known as Broadland Northway, has been open for over a year and although of great benefit when travelling to the North and East of Norwich it has not reduced rat running through the village centre.

Norfolk County Council have held 2 consultations to look at route options to build a 'Norwich Western Link' from the A1067, Fakenham Road to the A47, Dereham Road.

Should such a link road gain approval the works are projected to commence in late 2022 with a opening date approximately 2 years later. This would tie in with Highways England's dualling of the A47 from North Tuddenham to Easton scheme.

Taverham Nursery Centre again generously sponsored the Drayton Junior School competition by not only providing the prizes but also the seeds to grow the tallest sunflower. The Parish Council held a further competition for the best back garden.

I wish to thank all councillors and staff for their support throughout the year.

Graham Everett-Chairman, Drayton Parish Council