

DRAYTON PARISH COUNCIL

Minutes of the meeting of the **Open Spaces & Property** Committee held on Thursday 22nd November 2018 at 7pm in The Pavilion, King George Fifth Playing Field Drayton High Rd, Drayton

PRESENT

Mr A Crotch – Chairman
Mr J Anderson Mr C Brown Mr G Everett
Mr K Morgan Mr L Wilkinson
Mr J Hall – Parish Clerk

IN ATTENDANCE

None

161. Absence and Apologies for Absence

1. All members were present.

162. Declarations of Interest

2. Nothing further was declared beyond those interests already included on the register of member's interests

163. Public Participation

3. None


164. Advertising Board Rates at Longdale

Cllr Morgan declared an interest as he owns a business which has an advert at Longdale.

4. **RESOLVED** to renew advertising agreements as 1st January 2019 at a cost of £120 (plus VAT) for a two year period. The main sponsorship of the arena will also renew as at 1 January 2019 at a cost of £500.

171 Future requirements of facilities at KGV

5. The Clerk had obtained two samples of tiled flooring that could be easily installed in the changing rooms. However, other manufacturers may be available and further investigation and samples were requested so this item could return to the committee in due course.



6.12.18

Quotes had been received from three Chartered Building Surveyors to carry out a building survey on the pavilion at KGV. Some discussion took place as to what the survey would cover.

RESOLVED to accept quote from NPS, however checks would be required first to ensure the type of survey quoted for was relevant. A full building survey is required and the precise details from NPS were vague. If the cost for a full survey escalated beyond the price quoted by the other surveyors, then the decision would return back to the committee for approval.

165. Football Tournament at Longdale in 2019

6. Cllr Anderson had met with the Chairman of Hellesdon Football Club the previous evening. It was a productive meeting and sight of the club's insurance certificate was requested, along with a full risk assessment of the tournament day. The club have been advised that no bouncy castles would be permitted. The club would pay for the additional costs including pitch markings and access to the 3G surface. A date needs to be agreed and it was thought this is likely to be sometime in June.

RESOLVED to agree to the proposals subject to an appropriate date being agreed. A fee of £300 would apply for the hire. The Clerk will liaise with the club once details have been agreed.

166. Update Florence Carter Memorial Park project

6. The Chairman outlined the position concerning the Community Infrastructure Levy and the fund set up by Broadland District Council to enable town and parish councils to borrow from that fund with repayment being secured from future CIL monies.

The options from three play equipment suppliers had been previously circulated prior to the meeting. Cllr Brown had suggested a number of amendments that could be considered.

RESOLVED to use Wicksteed as the preferred play equipment supplier. The Clerk and Cllr Brown will liaise with Jodie Midlane from Wicksteed to finalise details and pricing before placing order.

RECOMMENDATION TO FULL COUNCIL

To apply to Broadland District Council's Community Infrastructure Levy fund to borrow up to £75,000 to advance the project.

167. Budget 2019/20

7. A draft copy of the budget had been circulated prior to the meeting. It was agreed to increase the line for floodlight maintenance to £750 and also allocate £4000 for grass renovation work at KGV.

RESOLVED to recommend committee budget for 2019/20 to the Governance committee for consideration.

Meeting end 9.19pm

A handwritten signature in black ink, consisting of a large, stylized loop at the top and several smaller, less distinct strokes below it.

6.12.18

| Open Spaces & Property CC 5 | | | | | | | |
|---|------------|------------|------------|--------------------|------------|------------|--|
| | 2017-2018 | | 2018-19 | | 2019-20 | | |
| | Budget | Out turn | Budget | Estimated Out turn | Estimate | | |
| INCOME | | | | | | | |
| Grass Pitch Hire (51) | | | | | | | |
| LD Adult Football | £450.00 | £450.00 | £474.00 | £474.00 | £474.00 | £474.00 | |
| LD Junior Football | £1,500.00 | £0.00 | £1,053.00 | £2,053.00 | £1,053.00 | £1,053.00 | |
| KGV Adult Football | £450.00 | £450.00 | £474.00 | £0.00 | £474.00 | £474.00 | |
| KGV Junior Football | £0.00 | £0.00 | £284.00 | £270.00 | £0.00 | £0.00 | |
| KGV Training | £800.00 | £700.00 | £842.00 | £140.00 | £0.00 | £0.00 | |
| | | £3,200.00 | £1,600.00 | £3,127.00 | £2,937.00 | £2,001.00 | |
| (KGV) Pavilion Hire (53) | | | | | | | |
| | £200.00 | £2,825.00 | £1,900.00 | £1,630.00 | | | |
| | | £200.00 | £2,825.00 | £1,900.00 | £1,630.00 | £1,400.00 | |
| Miscellaneous Income (54) | | | | | | | |
| Electricity Wayleave | £5.00 | £5.00 | £5.00 | £5.00 | £5.00 | £5.00 | |
| Bowls Club Lease | £150.00 | £150.00 | £150.00 | £150.00 | £150.00 | £150.00 | |
| Advertising Boards at 3G | £120.00 | £0.00 | £480.00 | £0.00 | £720.00 | £720.00 | |
| Other | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| | | £275.00 | £155.00 | £635.00 | £155.00 | £875.00 | |
| 3G Income (55) | | | | | | | |
| | £3,700.00 | £1,333.00 | £4,000.00 | £4,550.00 | | | |
| | | £3,700.00 | £1,333.00 | £4,000.00 | £4,550.00 | £5,000.00 | |
| Cricket Hire (56) | | | | | | | |
| | £1,000.00 | £1,000.00 | £1,053.00 | £1,053.00 | | | |
| | | £1,000.00 | £1,000.00 | £1,053.00 | £1,053.00 | £1,075.00 | |
| TOTAL INCOME | | | | | | | |
| | | £8,375.00 | £6,913.00 | £10,715.00 | £10,325.00 | £10,351.00 | |
| EXPENDITURE | | | | | | | |
| Play Area Repairs (57) | | | | | | | |
| Play Equipment Spares | £250.00 | £0.00 | £250.00 | £0.00 | £250.00 | £250.00 | |
| FCMP Playground Repairs | £1,000.00 | £1,160.00 | £1,000.00 | £0.00 | £0.00 | £0.00 | |
| LD Playground Repairs | £1,200.00 | £2,424.00 | £1,200.00 | £1,200.00 | £1,000.00 | £1,000.00 | |
| KGV Playground Repairs | £300.00 | £1,134.00 | £300.00 | £300.00 | £1,000.00 | £1,000.00 | |
| | | £2,750.00 | £4,718.00 | £2,750.00 | £1,500.00 | £2,250.00 | |
| Football Accessories (58) | | | | | | | |
| Football Provision (LD) | £0.00 | £40.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| Football All aspects | £0.00 | £0.00 | £0.00 | £36.00 | £50.00 | £50.00 | |
| Goals | £ 1,500.00 | £0.00 | £2,000.00 | £0.00 | £2,000.00 | £2,000.00 | |
| | | £ 1,500.00 | £40.00 | £2,000.00 | £36.00 | £2,050.00 | |
| Pavilion Consumables (59) | | | | | | | |
| | £400.00 | £136.00 | £400.00 | £200.00 | | | |
| | | £400.00 | £136.00 | £400.00 | £200.00 | £300.00 | |
| Pavilion Maintenance (501) | | | | | | | |
| Electrical Safety Reports | £0.00 | £340.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| PAT Testing | £30.00 | £0.00 | £50.00 | £0.00 | £80.00 | £80.00 | |
| Maintenance/repairs | £2,500.00 | £433.00 | £2,500.00 | £2,500.00 | £2,500.00 | £2,500.00 | |
| Building Report Survey | £0.00 | £0.00 | £900.00 | £1,000.00 | £0.00 | £0.00 | |
| CCTV Annual Maintenance (508) | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | |
| Service Water Cylinders | £260.00 | £0.00 | £0.00 | £0.00 | £500.00 | £500.00 | |
| | | £2,790.00 | £773.00 | £3,450.00 | £3,500.00 | £3,080.00 | |
| Play Area Inspections (502) | | | | | | | |
| FCMP Playground Inspection | £ 75.00 | £70.00 | £75.00 | £65.00 | | | |
| LD Playground Inspections | £ 75.00 | £70.00 | £75.00 | £65.00 | | | |
| Playground Inspections | £ 75.00 | £70.00 | £75.00 | £65.00 | | | |
| | | £ 225.00 | £210.00 | £225.00 | £195.00 | £225.00 | |
| Grounds Maintenance (503) | | | | | | | |
| Contract Maintenance | £11,300.00 | £12,725.00 | £14,500.00 | £13,129.00 | £13,400.00 | £13,400.00 | |
| FCMP Maintenance/Repair | £0.00 | £55.00 | £100.00 | £0.00 | £100.00 | £100.00 | |
| KGV Maintenance/Repair | £300.00 | £118.00 | £300.00 | £295.00 | £300.00 | £300.00 | |
| Pest Control (514) | £1,100.00 | £360.00 | £2,650.00 | £600.00 | £2,000.00 | £2,000.00 | |
| LD Maintenance/Repair | £200.00 | £761.00 | £250.00 | £235.00 | £1,000.00 | £1,000.00 | |
| | | £12,900.00 | £14,019.00 | £17,800.00 | £14,259.00 | £16,800.00 | |
| Security (504) | | | | | | | |
| LD Security | £ 3,000.00 | £2,700.00 | £3,500.00 | £3,370.00 | | | |
| KGV Security | £ 3,000.00 | £2,700.00 | £3,500.00 | £3,370.00 | | | |
| | | £ 6,000.00 | £5,400.00 | £7,300.00 | £6,740.00 | £7,500.00 | |
| Fire Equipment Maintenance (505) | | | | | | | |
| Fire Equipment Servicing | £60.00 | £99.00 | £60.00 | £28.00 | | | |

6.12.18

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| Fire Equipment Repairs | £50.00 | | £0.00 | | £40.00 | | £54.00 | | |
| | | £110.00 | | £99.00 | | £100.00 | | £82.00 | £100.00 |
| Playing Fields Projects (507) | | | | | | | | | |
| Storage of goals at LD | £0.00 | | £0.00 | | £0.00 | | £0.00 | | £1,500.00 |
| Drop down posts KGV | £0.00 | | £0.00 | | £0.00 | | £0.00 | | £500.00 |
| Grass Renovation at KGV | £0.00 | | £0.00 | | £0.00 | | £0.00 | | £4,000.00 |
| | | £0.00 | | £0.00 | | £0.00 | | £0.00 | £6,000.00 |
| 3G Accessories (510) | | | | | | | | | |
| Further Goals and Net | £250.00 | | £0.00 | | £250.00 | | £250.00 | | |
| | | £250.00 | | £0.00 | | £250.00 | | £250.00 | £150.00 |
| 3G Surface Clean (511) | | | | | | | | | |
| Contractor Clean | £3,430.00 | | £2,878.00 | | £3,500.00 | | £3,150.00 | | |
| | | £3,430.00 | | £2,878.00 | | £3,500.00 | | £3,150.00 | £3,500.00 |
| Floodlight Maintenance (512) | | | | | | | | | |
| | £200.00 | | £0.00 | | £400.00 | | £0.00 | | |
| | | £200.00 | | £0.00 | | £400.00 | | £0.00 | £750.00 |
| 3G Fencing Repair (513) | | | | | | | | | |
| Fencing Repair | £500.00 | | £0.00 | | £500.00 | | £100.00 | | |
| | | £500.00 | | £0.00 | | £500.00 | | £100.00 | £500.00 |
| TOTAL EXPENDITURE | | | | | | | | | |
| | | £31,055.00 | | £28,273.00 | | £38,675.00 | | £ 30,012.00 | £43,205.00 |
| TOTAL NET EXPENDITURE | | | | | | | | | |
| | | £22,680.00 | | £21,360.00 | | £27,960.00 | | £19,687.00 | £32,854.00 |



6.12.18