

DRAYTON PARISH COUNCIL

EXPENDITURE REPORT: 1st April – 30th June 2025

Per the Local Transparency Code 2015, local authorities with gross annual income or expenditure exceeding £200,000 must publish the following data quarterly:

- Expenditure exceeding £500
- Government Procurement Card transactions
- Procurement information for contracts to provide goods or services with a value that exceeds £5,000.

In addition, local authorities must publish annually details of all grants to voluntary, community and social enterprise organisations.

Expenditure Exceeding £500¹

The attached report includes items of expenditure exceeding £500 for the period. The report may include; individual invoices, grant payments, expense payments, payments for goods and services, grants, grants in aid, rent, credit notes over £500 and transaction with other public bodies.

Government Procurement Card Transactions

There were no transactions on a Government Procurement Card for the period.

Procurement Information

The following requests for tenders were issued to provide goods or services with a value that exceeded £5,000 for the period.

Reference	Description	Dates	Department
Bus Shelter Replacement	Longdale/junction Cricket Close Drayton High Road/junction Carter Road	Q1	Environment & Highways Committee
Neighbourhood Plan Consultant	Review Neighbourhood Plan.	Q1	Neighbourhood Plan Advisory Group
Tree Surgeon	Priority 3 Tree Works.	Q1	Playing Fields & Property Committee

Contracts Awarded

The following contracts were awarded with a value that exceeded £5,000 for the period.

Contract	Description	Supplier	Dates	Contract Duration	Annual Cost
Bus Shelter Replacement	Longdale/junction Cricket Close	GW Shelter Solutions	Q1	One-time service.	£12,434.00

¹ Salary payments to staff normally employed by the local authority are excluded

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	Drayton High Road/junction Carter Road				
Neighbourhood Plan Consultant	Review Neighbourhood Plan.	Collective Community Planning	Q1	One-time service.	£16,400.00
Insurance	Buildings, Contents, Public & Employers Liability	Clear Councils	Q1	12 months (3rd year of 3-year long term agreement)	£5150.42

Grants to Voluntary, community and social enterprise organisations

The following grants were awarded for the period.

Date	Beneficiary	Purpose	Amount
None	None	None	None

Drayton Parish Council

28 July 2025 (2025-2026)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
35	Utiilities & Services	07/04/2025		Unity Trust Bank		Electricity Charges KGV	British Gas	S	722.94	144.59	867.53
12	Utiilities & Services	10/04/2025		Unity Trust Bank		Rates for KGV	Broadland District Council	X	1,602.96		1,602.96
15	Stationery & Software	10/04/2025		Unity Trust Bank		Annual Subscription	Starboard Systems Ltd	S	777.60	155.52	933.12
11	Subscriptions	10/04/2025		Unity Trust Bank		Annual Subscription	NALC	E	678.50		678.50
9	Grounds Maintenance	10/04/2025		Unity Trust Bank		Grass Cutting	The Garden Guardian Ltd	S	1,514.71	302.94	1,817.65
4	Security	10/04/2025		Unity Trust Bank		Barrier at KGV and LD	Norse Commerical Services	S	896.00	179.20	1,075.20
7	Security	10/04/2025		Unity Trust Bank		Barrier at KGV and LD	Norse Commerical Services	S	992.00	198.40	1,190.40
45	NCC Highways Verges	15/05/2025		Unity Trust Bank		Grass Verge Cutting	The Garden Guardian Ltd	S	969.50	193.90	1,163.40
50	Grounds Maintenance	15/05/2025		Unity Trust Bank		Sunken tarmac repairs LD	A K Deebea	S	1,160.00	232.00	1,392.00
46	Security	15/05/2025		Unity Trust Bank		Barrier at KGV and LD	Norse Commerical Services	S	1,020.00	204.00	1,224.00
80	NCC Highways Verges	12/06/2025		Unity Trust Bank		Grass Verge Cutting	The Garden Guardian Ltd	S	969.50	193.90	1,163.40
96	Insurance	12/06/2025		Unity Trust Bank		Inusrance Premium	Clear Councils	X	5,150.42		5,150.42
78	Grounds Maintenance	12/06/2025		Unity Trust Bank		Grass Cutting	The Garden Guardian Ltd	S	1,575.47	315.09	1,890.56
87	KGV Enhancements	12/06/2025		Unity Trust Bank		VAT Advice & Report	The Parkinson Partnership	S	1,000.00	200.00	1,200.00
94	Security	12/06/2025		Unity Trust Bank		Barrier at KGV and LD	Norse Commerical Services	S	1,054.00	210.80	1,264.80
85	Projects	12/06/2025		Unity Trust Bank		Bowls Club Legionella Risk Asss	Taurus Monitoring Ltd	S	552.00	110.40	662.40
Total									20,635.60	2,640.74	23,276.34