

## DRAYTON PARISH COUNCIL

EXPENDITURE REPORT: 1<sup>st</sup> April – 30<sup>th</sup> June 2025

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Per the Local Transparency Code 2015, local authorities with gross annual income or expenditure exceeding £200,000 must publish the following data quarterly:

- Expenditure exceeding £500
- Government Procurement Card transactions
- Procurement information for contracts to provide goods or services with a value that exceeds £5,000.

In addition, local authorities must publish annually details of all grants to voluntary, community and social enterprise organisations.

### **Expenditure Exceeding £500<sup>1</sup>**

The attached report includes items of expenditure exceeding £500 for the period. The report may include; individual invoices, grant payments, expense payments, payments for goods and services, grants, grants in aid, rent, credit notes over £500 and transaction with other public bodies.

### **Government Procurement Card Transactions**

There were no transactions on a Government Procurement Card for the period.

### **Procurement Information**

The following requests for tenders were issued to provide goods or services with a value that exceeded £5,000 for the period.

Reference	Description	Dates	Department
Bus Shelter Replacement	Longdale/junction Cricket Close Drayton High Road/junction Carter Road	Q1	Environment & Highways Committee
Neighbourhood Plan Consultant	Review Neighbourhood Plan.	Q1	Neighbourhood Plan Advisory Group
Tree Surgeon	Priority 3 Tree Works.	Q1	Playing Fields & Property Committee

### **Contracts Awarded**

The following contracts were awarded with a value that exceeded £5,000 for the period.

Contract	Description	Supplier	Dates	Contract Duration	Annual Cost
Bus Shelter Replacement	Longdale/junction Cricket Close	GW Shelter Solutions	Q1	One-time service.	£12,434.00

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<sup>1</sup> Salary payments to staff normally employed by the local authority are excluded

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	Drayton High Road/junction Carter Road				
Neighbourhood Plan Consultant	Review Neighbourhood Plan.	Collective Community Planning	Q1	One-time service.	£16,400.00
Insurance	Buildings, Contents, Public & Employers Liability	Clear Councils	Q1	12 months (3rd year of 3-year long term agreement)	£5150.42

**Grants to Voluntary, community and social enterprise organisations**

The following grants were awarded for the period.

Date	Beneficiary	Purpose	Amount
None	None	None	None

# Drayton Parish Council

28 July 2025 (2025-2026)

## PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
35	Utiliites & Services	07/04/2025		Unity Trust Bank		Electricity Charges KGV	British Gas	S	722.94	144.59	867.53
12	Utiliites & Services	10/04/2025		Unity Trust Bank		Rates for KGV	Broadland District Council	X	1,602.96		1,602.96
15	Stationery & Software	10/04/2025		Unity Trust Bank		Annual Subscription	Starboard Systems Ltd	S	777.60	155.52	933.12
11	Subscriptions	10/04/2025		Unity Trust Bank		Annual Subscription	NALC	E	678.50		678.50
9	Grounds Maintenance	10/04/2025		Unity Trust Bank		Grass Cutting	The Garden Guardian Ltd	S	1,514.71	302.94	1,817.65
4	Security	10/04/2025		Unity Trust Bank		Barrier at KGV and LD	Norse Commerical Services	S	896.00	179.20	1,075.20
7	Security	10/04/2025		Unity Trust Bank		Barrier at KGV and LD	Norse Commerical Services	S	992.00	198.40	1,190.40
45	NCC Highways Verges	15/05/2025		Unity Trust Bank		Grass Verge Cutting	The Garden Guardian Ltd	S	969.50	193.90	1,163.40
50	Grounds Maintenance	15/05/2025		Unity Trust Bank		Sunken tarmac repairs LD	A K Deeba	S	1,160.00	232.00	1,392.00
46	Security	15/05/2025		Unity Trust Bank		Barrier at KGV and LD	Norse Commerical Services	S	1,020.00	204.00	1,224.00
80	NCC Highways Verges	12/06/2025		Unity Trust Bank		Grass Verge Cutting	The Garden Guardian Ltd	S	969.50	193.90	1,163.40
96	Insurance	12/06/2025		Unity Trust Bank		Insurance Premium	Clear Councils	X	5,150.42		5,150.42
78	Grounds Maintenance	12/06/2025		Unity Trust Bank		Grass Cutting	The Garden Guardian Ltd	S	1,575.47	315.09	1,890.56
87	KGV Enhancements	12/06/2025		Unity Trust Bank		VAT Advice & Report	The Parkinson Partnership	S	1,000.00	200.00	1,200.00
94	Security	12/06/2025		Unity Trust Bank		Barrier at KGV and LD	Norse Commerical Services	S	1,054.00	210.80	1,264.80
85	Projects	12/06/2025		Unity Trust Bank		Bowls Club Legionella Risk Assess	Taurus Monitoring Ltd	S	552.00	110.40	662.40
<b>Total</b>									<b>20,635.60</b>	<b>2,640.74</b>	<b>23,276.34</b>