

**MINUTES OF DRAYTON PARISH COUNCIL
OPEN SPACES & PROPERTY
COMMITTEE MEETING**

Meeting held on Thursday 16th June 2022 at 7pm in King George V Pavilion.

Present: Cllrs A Crotch, C Brown, J Anderson, G Everett, K Morgan, N Quinsey.

Parish Clerk: Sarah Hawken

Assistant Clerk: Lorraine Trueman

1. Apologies and consideration of acceptance for absence

No apologies for absence were received.

2. Members' declarations of interest and requests for dispensations

None.

3. To allow public participation in accordance with Standing Orders

No members of the public were present.

4. To receive and approve committee minutes from meeting held on Thursday 21st April 2022.

An inaccuracy was raised with reference to Item 14, and an amendment proposed. It was **AGREED** by the Committee to re-word the proposal as follows: 'The committee approved the use of Longdale for the Larry Gray Fair. The event would be coordinated by the friends of Longdale'.

The minutes of the meeting were then **APPROVED** by the committee with 1 abstention.

5. To report on the progress of items from previous meetings. No discussion, decisions or debate may take place during this item.

5.1 Receive an update on the CCTV at Longdale. TPI security will provide the new mast in due course and will confirm a date in the near future for installation.

5.2 Receive an update on the Absolute Sport and Leisure Contract, June 2023. Defer to next OSP Committee meeting.

5.3 Receive an update on the replacement of the northern fence line at Longdale. Letter has been sent to residents' for works beginning the second week of July 2022.

6. Review the Committee budget with reference to recent, ongoing, and future projects.

6.1 The Committee reviewed the current spend against the budget, and progress with reference to the strategy working group objectives.

7. Discuss the replacement of the play area equipment at King George V Playing Field:

7.1 To receive feedback from Jubilee Event Questionnaire. The committee discussed the feedback from the 'Play Area Questionnaire' and noted the positive feedback for the play area designs.

7.2 To discuss current plans and options for the play area. The Council **AGREED** on the following with regards to the play area and trim-trail specifications:

- Fencing around the play area – within the quotes, include options for with or without a fence.
- Material – sustainable, durable materials. Discount wood for maintenance reasons.
- Surfacing – individual items surfaced with mulch or equivalent rather than entire area.

- Age range – 8 years and above with consideration at lower level for younger users.
- Investigate the cost and feasibility of solar powered CCTV.
- Investigate the lead times for equipment and installation.
- No mechanical or gym like equipment for the trim-trail. Resistance based, static items around the perimeter of KGV.

Action: Clerk

8. In respect to the proposal to re-vamp/refurbishment King George V Playing Field and Pavilion:

8.1 To receive feedback from local groups.

The Committee considered the feedback received so far: Primary requirement for consideration is for additional changing rooms appropriate for multiple sports teams and their respective referee/umpire.

8.2 To determine the scope for the proposed re-vamp/re-refurbishment and set the primary objectives. The committee **AGREED** that in line with the neighbourhood plan, the scope of the project is to 'refurbish/re-build the Pavilion as a Sports and Recreation Pavilion'. The committee **AGREED** to enhance and broaden the scope of recreational offering, and to widen and diversify the sporting facilities. The committee further **AGREED** to recommend this to full-Council at the next Parish Council Meeting.

8.3 To determine the brief for the Pavilion at King George V Playing Field. The Committee **AGREED** that a business case is to be drafted by the Clerk detailing the aim, objectives, standards, requirements, and an overview of options, to be presented to specialists.

8.4 To discuss the appointment of specialists to:

- Produce a report regarding the potential refurbishment of the Pavilion. Obtain quotes from Quantity Surveyors following the drafting of an agreed business case.
- Produce a report regarding the re-build of the Pavilion. Defer to next Parish Council Meeting.

Action: Clerk

9. To receive quotes for the re-paint of the play equipment at Longdale. The committee resolved to complete with the existing provider, under the proviso the work will be completed prior to the start of the school holidays.

The committee resolved to delegate authority to the Clerk to engage with an alternative supplier within the same agreed budget (£3360+VAT) should the current provider be unable to fulfil their quote.

Action: Clerk

10. To receive quotes for car park refurbishment at Longdale. Defer to the next OSP Committee meeting.

Action: Clerk

11. To approve the layout of the pitches proposed by Drayton Youth FC at Longdale. The Committee **APPROVED** the proposed layout of the pitches at Longdale, on the proviso the additional cost for painting will be covered by the season user.

Action: Clerk

12. To determine the main pitch prices 2022-23 Season (currently £1191.50). The Committee resolved to maintain the base cost at £1191.50 plus the full cost of painting the proposed 7 aside for the season 2022/23.

Action: Clerk

13. To determine the positioning of the benches at Longdale. The Committee resolved to secure the benches into the current locations.

Action: Clerk

14. To agree the date and time of next meeting – 29th September 2022.

Meeting closed 2130.