

**DRAYTON PARISH COUNCIL
FINANCE & GENERAL PURPOSES COMMITTEE MEETING**

Members of the Finance & General Purposes Committee are summoned to attend a meeting of the Committee to be held on **31st October 2024, 7:00pm** at King George V Pavilion, Drayton High Road, Drayton, Norwich, NR8 6AW, for the purpose of transacting the business outlined in the agenda below.

Members of the press and public are invited to attend.

Amy Pinkham

Parish Clerk & RFO

Date of Issue: 24th October 2024

AGENDA

1. To receive apologies and consider acceptance for absence.
2. To receive declarations of interest on matters to be considered at the meeting and consider requests for dispensation.
3. To receive minutes of the meeting of the Finance & General Purposes Committee held on 25th July 2024 for approval. **FGP1**
4. To receive any questions or comments from members of the public on matters on the agenda.
5. To receive Clerk's Report on Committee matters arising from previous meetings. **FGP2**
6. To receive statement of receipts and payments and explanation of material variances comparing planned and actual expenditure for Q2. **FGP3**
7. To receive internal control check Q2 and consider recommendation for action. **FGP4**
8. To consider banking arrangements for the Deputy Clerk & Facilities Manager for approval by Council. **FGP5**
9. To consider draft 2025/26 budget for recommendation for approval by Council. **FGP6**
10. To consider quotes for reinstatement surveys for King George V Pavilion and Longdale Pavilion. **FGP7**
11. To note amendment to insurance premium. **FGP8**
12. To consider quotes for replacement office telephone handset. **FGP9**
13. To consider event for VE Day 80th anniversary celebrations. **FGP10**
14. Pursuant to S1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of item 15.
15. To note arrangements for insurance reimbursement for Bowls Club Lease agreement. **FGP11**
To follow
16. To note exchange of information
17. To note the date and time of the next meeting is scheduled to take place on Thursday 30th January 2025 at 7:00pm at KGV Pavilion.