

# DRAYTON PARISH COUNCIL

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Council members are summoned to attend a meeting of Drayton Parish Council to be held on **Thursday 10<sup>th</sup> October, 2024, 7:00pm** at King George V Pavilion, Drayton High Road, Drayton, Norwich, NR8 6AW, for the purpose of transacting the business outlined in the agenda below.

Members of the press and public are invited to attend.

*Amy Pinkham*  
Parish Clerk & RFO

Date of Issue: *2nd October 2024*

## AGENDA

### 1. APOLOGIES

- a) To receive apologies and consider acceptance for absence.

### 2. DECLARATIONS OF INTEREST

- a) To receive declarations of interest on matters to be considered at the meeting and consider requests for dispensation.

### 3. MINUTES

- a) To receive minutes of the meeting of the Council held on 12<sup>th</sup> September 2024 for approval. **DPC1**

### 4. PUBLIC FORUM

- a) To receive any questions or comments from members of the public on matters on the agenda.
- b) To receive report from County Councillor: Cllr. T. Adams.
- c) To receive report from District Councillor for Drayton North: Cllr. A. Crotch.
- d) To receive report from District Councillor for Drayton South: Cllr. P. Auber.
- e) To receive reports from any other public bodies.

### 5. MATTERS ARISING

- a) To receive updates on Council matters arising from previous meetings. **DPC2**
- b) To receive feedback on Town and Parish Council Forum held on 3<sup>rd</sup> October 2024. **DPC3**  
(Tabled)

### 6. PLANNING MATTERS

- a) To consider response to planning applications as follows:
  - i) **2024/2689**: 20 Layton Close, NR8 6EB
- b) To note planning decisions by South Norfolk and Broadland District Council as follows:
  - i) **2022/0546**: Hill House, NR8 6HH – Approval with conditions (delegated).
  - ii) **2024/1768**: Drayton Hall, NR8 6DP – Approval with conditions (delegated).
  - iii) **2024/2419**: 21 Cator Road, NR8 6ET – Approval with no conditions (delegated).
  - iv) **2024/2240**: 4 Sheridan Close, NR8 6RW – Approval with conditions (delegated).
  - v) **2024/2334**: 1 Drayton Lodge Park, NR8 6AT – Approval with conditions (delegated).

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**Council Members:** Cllrs. J. Anderson, C. Brown, A. Crotch (Vice-Chair), J. Edwards-Smith, G. Everett (Chair), H. Kisby, T. Lee, K. Morgan, N. Quinsey, A. Taylor and S. White.

## DRAYTON PARISH COUNCIL

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### 7. FINANCIAL MATTERS

- a) To receive bank reconciliation for approval. **DPC4**
- b) To receive list of receipts and approved payments for September 2024. **DPC5**
- c) To receive list of payments for authorisation. **DPC6**

### 8. FINANCE & GENERAL PURPOSES COMMITTEE

- a) To note no meeting of the Committee since the last meeting of the Council.

### 9. OPEN SPACES & PROPERTY COMMITTEE

- a) To note no meeting of the Committee since the last meeting of the Council.

### 10. ENVIRONMENT & HIGHWAYS COMMITTEE

- a) To note no meeting of the Committee since the last meeting of the Council.

### 11. STAFFING COMMITTEE

- a) To receive minutes of the Committee held on 3<sup>rd</sup> October 2024. **DPC7**  
(To follow)
- b) Pursuant to S1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of item 11c.
- c) To consider recommendation for appointment to the role of Deputy Clerk & Facilities Manager. **DPC8**  
(To follow)

### 12. OTHER MATERS FOR DISCUSSION AND DECISION

- a) To consider proposal to organise a community meal to help reduce loneliness and isolation for residents during the Christmas period. **DPC9**
- b) To consider quote for VAT support regarding the KGV Refurbishment. **DPC10**
- c) To consider extension of contract with TT Jones for Streetlighting Maintenance. **DPC11**
- d) To consider response to consultation for a proposed Traffic Regulation Order for Drayton Manor Park. **DPC12**
- e) To consider applications for community membership to the Neighbourhood Plan Advisory Group. **DPC13**
- f) To consider application to the Winter Pressures Grant 2024/25. **DPC14**

### 13. EXCHANGE OF INFORMATION

- a) To note any other matters raised.

### 14. UPCOMING MEETING DATES

- a) 17<sup>th</sup> October Open Spaces & Property Committee.
- b) 24<sup>th</sup> October Staffing Committee.
- c) 31<sup>st</sup> October Finance & General Purposes Committee.
- d) 7<sup>th</sup> November Environment & Highways Committee.
- e) 14<sup>th</sup> November Parish Council meeting.