

## **DRAYTON PARISH COUNCIL**

Minutes of the Meeting of Drayton Parish Council held on Thursday 9<sup>th</sup> January 2020 at 7pm in The Pavilion, King George Fifth Playing Field (KGV) Drayton High Rd, Drayton

### **PRESENT**

Mr G Everett – Chairman  
Mr J Anderson Mr C Binns Mr C Brown Mr A Crotch  
Mr N Quinsey Mr K Morgan Mr L Wilkinson  
Mr J Hall – Parish Clerk

### **IN ATTENDANCE**

3 Members of the general public

#### **162. Apologies and Acceptance for Absence**

1. Cllr Wilson – apologies received and accepted.

#### **163. Member's Declarations of Interest and Dispensations**

2. Cllr Morgan advised that with reference to planning application 20191910 the applicant was a family member.  
Cllr Anderson advised that with reference to planning application 20191886 the applicant was known to himself.  
Cllr Quinsey advised that with reference to planning application 20191914 the applicant was known to himself.

#### **164. Minutes of the meeting held 5<sup>th</sup> December 2019**

3. The minutes, having previously been circulated, were approved and signed by the Chairman as a correct record, following an insertion with regard to minute number 147, requesting that the latest copy of the Council's standing orders were circulated to every councillor.

#### **165. Public Participation**

4. None.

#### **166. Reports from:**

5. County Councillor (Drayton, Felthorpe & Horsford)  
Cllr Adams verbally advised:
  - All sites within Drayton as part of the Greater Norwich Local Plan "Call for Sites" had been rejected, although a site in Taverham chosen would have an impact on the parish if this proceeds.

- Planning Application 20191910. Highways have issued strong concerns about the application.

#### District Councillor (Drayton North)

Cllr Crotch advised that

- he had attend a recent presentation by the Norfolk Pension Fund and the local scheme was 99% fully funded.
- He would be attending a meeting next week concerning the Greater Norwich Local Plan.

#### District Councillor (Drayton South)

Cllr Foulger had provided a written report circulated prior to the meeting, a copy of which is attached to these minutes.

#### Police

PC Hudson advised the festive period had been reasonably quiet although some walk-in burglaries had taken place in the parish. An arrest had been made following an incident on New Year's Eve when a concrete block had been smashed through a car window.

PC Hudson was to move to a new position shortly, after having spent the last five years as Beat Manager for Drayton. The Parish Council took the opportunity to thank PC Hudson for all his hard work within the parish during his time. It was not known when PC Hudson's replacement would start.

The community newsletter from Inspector Wicks had been circulated prior to the meeting. Crime figures noted for November 2019. The next SNAP meeting is on 15<sup>th</sup> January 2020 at 7pm at KGV Pavilion on Drayton High Road, Drayton.

#### **167. Clerk's Report**

6. The Clerk had prior to the meeting circulated a written report which was noted.

#### **168. Planning**

7. 20191886 – 23 Carter Road. Single Storey Front, Side and Rear Extension.

**RESOLVED** no objections to the application.

20191857 – The Red Lion Public House, 2 Fakenham Road. Creation of a Single Storey Rear Extension with Roof Lantern.

**RESOLVED:** No objections to the application, however concerns were expressed that an extension creating extra cover capacity might have an impact on parking in the centre of Drayton, as The Red Lion's car park could struggle with additional demand.

20191914 – 7 Ashgrove. Two Storey Rear Extension and Single Storey Side

Extension. **RESOLVED:** Whilst it was acknowledged that the rear extension created no issues, the side extension, given the positioning of the dwelling, would look out of context and the visual aspect would not be in keeping with the street scene.

20191910 – Land adjacent to Wensum Cottage, Costessey Lane. Erection of Two Storey Dwelling, Double Garage and Access. **RESOLVED:** To strongly object to the application and to fully support the view of the Highways Officers concerning safety at this location with particularly regard to policy SHCR12.

## 169. Finance

8.1 Bank reconciliation. The Chairman confirmed the bank reconciliations to 17<sup>th</sup> December 2019.

8.2 Verification of Voucher Process & Approval of Accounts. Signatories confirmed the check and verification. Voucher receipts 34 to 35 and voucher payments 321 to 349.

**RESOLVED** to accept income of £79.60 and expenditure of £10,706.37

## 170. General Matters

9.1 Uncirculated correspondence items. The list was noted.

9.2. Taverham Neighbourhood Plan consultation. Noted.

## 171. Governance & Staffing

10.1 The committee meeting held 12 December 2019 was noted. The minutes having been circulated prior to the meeting were agreed by those committee members present and signed as a true and accurate record by the Chairman. It was **RESOLVED** to accept both recommendations to :-

### **Recommendation 1**

**To increase the precept demand from 2018/19 of £160,000 by 2% to £163,200**

**This equates to a rise of £1.33 for a D Band property for the year.**

**The precept demand shortfall of £25,086 would be met from the budget surplus for 2019/20.**

### Allocation of budget underspend from 2018/19

A cash surplus of £61,378.64 had arisen from the 2018/19 financial year and had been placed into general reserve.

### **Recommendation 2**

**To allocate surplus as follows:-**

#### **Environment & Highways**

**Parish Partnerships TROD Pond Lane £8,000.00**

**Green Lanes steps/bridge repair £6,500.00**

**Unbudgeted spend for Noticeboard installation £415.87**

#### **Open Spaces & Property**

**Addition to reserves for play equipment surfacing £25,000.00**

**Unbudgeted spend for benches at FCMP £1,847.22**

**Total £41,763.09**

10.2 Internal auditors report. The interim report received was noted. There were no recommendations to consider.

## **172. Exchange of Information**

11. Members advised:

- An incident at Longdale concerning antisocial behaviour had been dealt with by Police who were called under blue flashing lights after a small fire had been started. No damage had occurred.
- A copy of the standing orders will be forwarded to councillors. These will be reviewed at the next Governance & Staffing committee meeting.

## **173. Date of next Parish Council meeting**

13. The next meeting will be on **Thursday 6<sup>th</sup> February 2020** at 7pm.

Cllr Quinsey gave his apologies for this meeting.

**Meeting ended 2020 hrs.**