

MINUTES of DRAYTON PARISH COUNCIL ENVIRONMENT AND HIGHWAYS COMMITTEE MEETING

held on Thursday 26th November 2020 at 7pm

The meeting was held under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Present: Cllrs J Anderson, C Brown (from 7.03pm) G Everett, K Morgan (Chairman).
Clerk Mr J Hall

In attendance: One member of the public
Cllr A Taylor

The Chairman advised that Chris Binns had resigned from the Council. Chris had been a member of the committee and the Chairman thank him for his valuable contributions and work over the years.

1. Apologies and consideration of acceptance for absence.
All present.
2. Members' declarations of interest and requests for dispensations.
None.

7.03pm Cllr C Brown joined meeting

3. To approve minutes of meeting held 17th September 2020.
RESOLVED to approve minutes. Chairman will sign minutes in due course.
4. Public participation in accordance with Standing Orders.
Suggestions were made as to where the bicycle rack provision could be sited in the School Rd area near to the shops
5. Matters for Updating only.
 - 5.1 To note village sign work has been instructed.
 - 5.2 Litter bin & bench at Cock PH bus stop – informal request has been declined by Highways due to path width. Clerk is working on a solution with Highways and will report to the committee next meeting for a decision.
 - 5.3 Survey of grit bins completed. The bin at Layton Close is to be replaced.
 - 5.4 To confirm that the tree works have been completed and invoice is paid.
 - 5.5 Bus shelter cleaning – contractor has been engaged for quarterly clean.
 - 5.6 Green Lane Management – awaiting management plan from Norwich Fringe Project. Due 30 November 2020.
 - 5.7 KGV bottle banks have been emptied. No one was on site when the contractors arrived hence location of water meter is still not known. It was suggested we ask the contractors to visit the site to move the bottle banks to one side to undertake investigation of the area.
6. Location of cycle racks

It was agreed the preferred site was outside Lloyds Pharmacy on School Road. The Clerk will liaise with Highways to obtain their view to suitability and subsequent permission. £3,000 will be added to earmarked reserves within the budget for 21/22 to pay for the racks and hard standing. The Clerk will also liaise with Norfolk County Council to update on whether the Beryl Bike scheme could be coming to Drayton, following the initial conversations earlier in the year.

7. Tulips at Florence Carter Memorial Park

The expenditure of £132.50 was ratified by the committee to plant 600 tulip bulbs at Florence Carter Memorial Park in a rainbow colours and pattern.

8. Consideration of 20mph limits / SAM2 flashing signs and repeater speed limit signs.

It was agreed that 20 mph limits could be considered for School Road and Longdale, however the criteria for the limit needs to be obtained from the County Council. Repeater 30mph signs could also be considered for Longdale as the road is wide and cars frequently speed. Non statutory signs could also be effective and local school children could be asked to design these. The Clerk will liaise with Highways to pursue the ideas discussed and will report back to the committee.

9. Bench at Red Lion Bus Stop

RESOLVED to purchase standard bench from Realise Futures at a cost of £572. This item to be added to order from Open Spaces & Property committee to gain free delivery and installation.

10. Budget for 21/22

A draft budget was circulated prior to the meeting. A query arose from line 31 Grass Verge cutting that has both receipts and payments allocated to it. This means the net figure for the committee needs to reflect the overall spending of the invoices paid to the contractor.

Earmarked reserve funds to be added as £3,000 for cycle racks and £5,000 for Green Lanes.

It was agreed to recommend the budget (copy attached) for consideration to the Governance committee meeting due to be held on 10th December 2020.

11. Matters for next Agenda.

Location of water meter at KGV and litter bin/ bench provision at The Cock PH bus stop.

12. Date and time of Next meeting.

To be confirmed as a date in Feb 2021.

The meeting closed at 8.44pm

These draft minutes are due for approval at the next committee meeting due in February 2021.