

DRAYTON PARISH COUNCIL**EXPENDITURE REPORT: 1st October – 31st December 2025**

Per the Local Transparency Code 2015, local authorities with gross annual income or expenditure exceeding £200,000 must publish the following data quarterly:

- Expenditure exceeding £500
- Government Procurement Card transactions
- Procurement information for contracts to provide goods or services with a value that exceeds £5,000.

In addition, local authorities must publish annually details of all grants to voluntary, community and social enterprise organisations.

Expenditure Exceeding £500¹

The attached report includes items of expenditure exceeding £500 for the period. The report may include; individual invoices, grant payments, expense payments, payments for goods and services, grants, grants in aid, rent, credit notes over £500 and transaction with other public bodies.

Government Procurement Card Transactions

There were no transactions on a Government Procurement Card for the period.

Procurement Information

The following requests for tenders were issued to provide goods or services with a value that exceeded £5,000 for the period.

Reference	Description	Dates	Department
Project Management & Cost Consultancy Services	KGV Refurbishment	Q3	Playing Fields & Property Committee.

Contracts Awarded

The following contracts were awarded with a value that exceeded £5,000 for the period.

Contract	Description	Supplier	Dates	Contract Duration	Annual Cost
None	None	None	None	None	None

¹ Salary payments to staff normally employed by the local authority are excluded

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Grants to Voluntary, community and social enterprise organisations

The following grants were awarded for the period.

Date	Beneficiary	Purpose	Amount
13/11/2025	Drayton Drewray Relief in Need Chairty	Insurance renewal.	£444.54

Drayton Parish Council

12 January 2026 (2025-2026)

PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
237	Utiliites & Services	09/10/2025		Unity Trust Bank		External Auditors Fee	PKF Little John	S	630.00	126.00	756.00
232	Security	09/10/2025		Unity Trust Bank		Barrier at KGV and LD	Norse Commercial Services	S	1,020.00	204.00	1,224.00
236	Projects	09/10/2025		Unity Trust Bank		NHPlan Consultant	Collective Community Plan	S	1,250.00	250.00	1,500.00
238	Pitch Improvements	09/10/2025		Unity Trust Bank		Pitch Improvements	Garden Guardian Ltd	S	7,050.00	1,410.00	8,460.00
267	Street Lighting Energy	16/10/2025		Unity Trust Bank		Electricity Charges Streetlights	NPower	S	3,237.67	647.54	3,885.21
268	Street Lighting Energy	30/10/2025		Unity Trust Bank		Electricity Charges Streetlights	NPower	S	1,005.26	201.05	1,206.31
272	NCC Highways Verges	13/11/2025		Unity Trust Bank		Grass Verge Cutting	The Garden Guardian Ltd	S	969.50	193.90	1,163.40
280	Green Lanes	13/11/2025		Unity Trust Bank		Marsh land cutting Green Lanes	Norwich City Council	S	750.00	150.00	900.00
287	Green Lanes	13/11/2025		Unity Trust Bank		CCTV Green Lanes	TPI Security	S	1,450.00	290.00	1,740.00
288	CIL Expenditure	13/11/2025		Unity Trust Bank		Bus Shelters	GW Shelter Solutions	S	6,601.00	1,320.20	7,921.20
270	Grounds Maintenance	13/11/2025		Unity Trust Bank		Grass Cutting	The Garden Guardian Ltd	S	1,575.47	315.09	1,890.56
273	Security	13/11/2025		Unity Trust Bank		Barrier at KGV and LD	Norse Commercial Services	S	1,054.00	210.80	1,264.80
284	Grounds Maintenance	13/11/2025		Unity Trust Bank		Fencing & Hedging	Conkers	E	620.00		620.00
285	Projects	13/11/2025		Unity Trust Bank		NHPlan Consultant	C. C. Planning	S	1,250.00	250.00	1,500.00
296	Utiliites & Services	24/11/2025		Unity Trust Bank		Electricity Charges Streetlights	NPower	S	743.29	148.66	891.95
328	Tree Maintenance	11/12/2025		Unity Trust Bank		Consultation New Trees	Treecare Consultants Ltd	S	654.00	130.80	784.80
331	NCC Highways Verges	11/12/2025		Unity Trust Bank		Grass Verge Cutting	The Garden Guardian Ltd	S	969.50	193.90	1,163.40
334	Tree Maintenance	11/12/2025		Unity Trust Bank		Priority 3 Tree Works	Target Trees Ltd	S	6,733.33	1,346.67	8,080.00
332	CIL Expenditure	11/12/2025		Unity Trust Bank		Bus Shelter	GW Shelter Solutions	S	5,833.00	1,166.60	6,999.60
335	Community Event	11/12/2025		Unity Trust Bank		Christmas Lights	T T Jones Electrical Ltd	S	1,598.61	319.72	1,918.33
320	Grounds Maintenance	11/12/2025		Unity Trust Bank		Grass Cutting	The Garden Guardian Ltd	S	1,575.47	315.09	1,890.56
322	Security	11/12/2025		Unity Trust Bank		Barrier at KGV and LD	Norse Commercial Services	S	1,020.00	204.00	1,224.00
329	Grounds Maintenance	11/12/2025		Unity Trust Bank		Grass Cutting	The Garden Guardian Ltd	S	1,575.47	315.09	1,890.56
340	Street Lighting Energy	19/12/2025		Unity Trust Bank		Electricity Charges Streetlights	NPower	S	810.92	162.18	973.10
Total									49,976.49	9,871.29	59,847.78