

DRAYTON PARISH COUNCIL MEETING MINUTES

Held on Thursday 9th November 2023 at 7.00pm at King George V Pavilion, King George V Playing Field, Drayton High Road, Drayton, NR8 6AW.

Members in attendance: Cllrs G Everett (Chairman), A Crotch, K Morgan, N Quinsey, J Anderson, A Taylor, H Kisby, C Brown, S White.

Sarah Hawken, Parish Clerk

2 members of the public were in attendance.

1. **Apologies and consideration for approval of absence.** Apologies were received and approved for Cllr J Edwards-Smith.
2. **Members' declarations of interest and requests for dispensations.**
3. **To receive and agree minutes from the Meeting of the Parish Council held on Thursday 12th October 2023.** The following amendment was made to item 11 of the minutes:

Councillors noted that previously a survey of the trees on the Drayton triangle was undertaken by NCC's arborists and it was agreed to tidy and lift the canopies of the trees. Unfortunately, this work never happened so Councillors requested for this to be re-reported to the Highways Engineer to agree a new schedule for this work to be completed.

The Council then AGREED the minutes.

4. **To receive any questions or comments from members of the Public on matters on the agenda.**

A member of the public highlighted that at the most recent meeting of the Environment and Highways Committee, works to Layton Close was discussed, however ownership of the path had not been confirmed. Works to the path should therefore be carried out at risk.

A member of the public also requested an update on Hall lane, with respect to future plans to improve road safety.

5. **To receive any reports:**

- a) **County Councillor: Cllr T Adams.**

With respect to Hall Lane, it was agreed at the SNAP panel meeting that more would be done to monitor the speed and the effectiveness of the current traffic calming measures. There will be a closed meeting with Richard Pearson from Norfolk County Council on the 5th December to discuss these matters further.

Cllr Adams noted the heavy rain recently and the level of surface water in Drayton village centre. Whilst the water has been at a particularly bad level, he believes that the water did eventually drain away in a relatively short amount of time.

Other members commented that the drains are not sufficient, and regularly appear to be blocked, causing them to be unable to cope with the rainfall. Cllr Adams then discussed the frequency of the cleaning of the drains by Norfolk County Council and that there should be a cyclical programme in place for cleaning. He will investigate this further.

- b) **District: Cllr A Crotch, Drayton North & Cllr P Auber, Drayton South**

Cllr P Auber: Commented that some residents are continuing to raise the issue of the blocking of Carter Road. It was noted that the consultation for this issue had already taken place and due process followed, with a decision already made.

With respect to Low Road, residents had questioned the speed limit which is currently 30mph to Low Farm, perceiving that this is too fast. Similarly, the centre of Drayton should be lowered to 20mph.

Cllr Auber noted the significant flooding on Costessey Lane which has impacted upon the surface quality of the road. He intends to raise this with the Highways department.

Drayton Junior School – Parking continues to be an issue with cars parking on the verges.

White lines have been agreed for the roadside which will hopefully deter unwanted parking and

driveways being blocked at peak times.

Cllr A Crotch: Commented that residents had raised concerns regarding the increase in the volume of traffic through the centre of Drayton once the changes to Carter Road had been made.

With respect to planning applications, 'calling in an application' means that the application should not be determined by the planning officers, but should go to the planning committee. Ward members can decide to call in a planning application by providing reasoning; demonstrating why the decision would be better made by members rather than the Officers.

- c) **Police. PC Brett Peyton.** Norfolk currently has one of the lowest crime rates nationally, with Drayton and Taverham being one of the lowest within the county.

Snap speeding checks have been carried out in Drayton, both overt and covert with most speeds falling within the limits. Drivers recorded over the 30mph speed limit were driving at 37-39mph. PC Peyton will investigate other ways of recording speed data for Drayton.

Local Officers would like to work with local schools to help improve understanding of the painted lines on the road outside schools and nearby residences.

Anti-social behaviour has been reported at Longdale and Sandy Lane Park. Local officers continue to conduct patrols at the most problematic times and consider other ways to deter unwanted behaviour. They will work with Councils to introduce new measures as necessary. PC Peyton praised the forthcoming defibrillator training and hopes the Council will be able to hold further classes in the new year.

- d) **Norwich Western Link (NWL) Update – Cllr G Everett**

Cllr Everett reported that there have been some changes at Norfolk County Council in terms of the management of the overall NWL project. More funding has become available from Government, which means 100% of the project could be funded based on the original quoted figures from 2021. The new figures are likely to be higher, however a large proportion will fortunately still be covered. The project is being considered under the Town and Country Planning Act with a full consultation period to allow members of the public to express their views. The next parish liaison meeting should be held in January 2024, with potentially a number of legal and environmental challenges.

- e) **Airport Consultative Committee (ACC) – Cllr J Anderson**

The ACC reviewed how the airport has performed over the last year, with the number of cancellations and delays down from 2022, with circa 390000 passenger transiting the airport in 2023. It is hoped that over the next year, numbers will rise to around 500000 inline with pre-COVID figures.

Flights to Exeter to be introduced and as well as further destinations.

Noise – minority number of noise complaints from the Drayton/Taverham/Thorpe Marriot area.

The MD of Norwich Airport has taken responsibility for managing the complaints. He has emphasised that his main concern is for safety and for not taking chance with crosswinds based on noise over residential areas. To prevent vexatious complaints, complainants get 3 opportunities to complain to the MD regarding airport related issues.

6. Clerk's Report and Matters Arising

- a) Update on Defibrillator Training. Defibrillator training sessions have received a positive response with approximately 30 people interested in attending over the 2 sessions. Some people have requested further sessions in the new year.

b) Update on Christmas Light's Switch On Event. All relevant parties have been confirmed for the Light Switch on event which will run from 4pm, with the switch on starting at 5pm. Councillors are kindly requested to support the event if they can.

c) Update on Broadland District Council Summit Meeting. The Parish Clerk attended the Summit meeting. The meeting covered a range of topics including:

- Pride In Place – Grants are available for Parish Councils and local groups to apply for up to £25,000 towards local projects and initiatives which support the community. People are encouraged to visit: <https://www.southnorfolkandbroadland.gov.uk/communities/pride-place-community-grant-scheme> to check eligibility.

- Clean up and Bloom/Keep it Going Grants – Further initiatives of up to £300 for smaller projects within the local community are also available. People are encouraged to visit: <https://www.southnorfolkandbroadland.gov.uk/communities/keep-going-grant>

- With respect to recycling, residents of Broadland are currently successfully recycling more than 50% of entire waste produced. The aim is for this to be 60% by 2030. Officers wished to encourage Parishes and local groups to promote recycling and hold events to support recycling and improve awareness and opportunities within the local community.
- Recruitment – Support is available from Broadland to advise on recruiting Councillors and new volunteers to support Parish Council activities.

7. Planning

- a) To consider planning applications as follows:
 - i. **Application Ref: 2023/3050** Red Brick House 14 Hurn Road Drayton Norfolk NR8 6DA. Alterations and extensions to rear and front to existing dwelling and garage. The Council agreed to make no comments.
 - ii. **Application Ref: 2023/3093** Stower Grange Hotel 40 School Road Drayton Norfolk NR8 6EF. Alterations to existing hotel to convert into 3 x residential units. The Parish Council agreed to make the following comment: With consideration for the personal impact statement, and the circumstances, it would be a shame to see the building empty; The Council would therefore like to support the application.
 - iii. **Application Ref: 2023/3115** Land Adj Brick Farm School Road Drayton Norfolk. Proposed new dwelling, drive and residential amenity. The Council agreed to make no comments.
 - iv. **Application Ref: 2023/3155** 7 Fairview Close Drayton Norfolk NR8 6RT. Installation of an air source heat pump. The Council agreed to make the following comment: The Council is in support the planning application subject to no undue noise pollution.
 - v. **Application Ref: 2023/3135** Stower Grange Hotel 40 School Road Drayton Norfolk NR8 6EF. Alterations to existing hotel to convert into 3 x residential units. The Council agreed to make no comments.
- b) To note planning decisions:
 - i. **Application Ref: 2023/1657** 4 Woods End Drayton Norfolk NR8 6LJ. Front extension including car port and garage Decision: Approval with Conditions (Delegated) Date of decision: 12 October 2023.
 - ii. **Application Ref: 2023/2583** 31 Sheridan Close Drayton Norfolk NR8 6RW. Two-storey rear extension Decision: Approval with Conditions (Delegated) Date of decision: 9 October 2023
 - iii. **Application Ref: 2023/2311** 9 Orchard Bank Drayton Norfolk NR8 6RN. First floor rear extension and side extensions and replacement windows. Decision: Approval with Conditions (Delegated) Date of decision: 23 October 2023
 - iv. **Application Ref: 2023/2479** Pine View 7 Hurn Road Drayton Norfolk NR8 6BS. Demolition of existing side and rear extensions and erection of a new single storey extension to the side and rear Decision: Approval with Conditions (Delegated) Date of decision: 26 October 2023.
 - v. **Application Ref: 2023/2788** 53 School Road Drayton Norfolk NR8 6EG. Single storey rear extension including balcony Decision: Approval with Conditions (Delegated) Date of decision: 25 October 2023.

The Council noted all planning decisions.

8. Finance

- a) To receive and approve bank reconciliation. The Council received and APPROVED the bank reconciliation.
- b) To receive list of receipts and approved payments for the month of October 2023. The Council RECEIVED the list of receipts.
- c) To receive and approve list of payments for authorisation. The Council received and APPROVED the list of payments for authorization.

9. Correspondence

- a) Norfolk Parish Training and Support new team member. Laura Apps-Green joined the NPTS team.
- b) Flooding in the centre of Drayton: A number of complaints have been received from residents

regarding the localised flooding, and the ease at which the centre of the village floods .
Complainants have been guided to report their concerns through the NCC portal.

10. Other matters for discussion and decision

- a) To consider renewing DPC Neighbourhood plan in 2026. Broadland Officer happy to support us to review our requirements for renewing our Neighbourhood Plan. Council AGREED to reflect the need for renewing our Neighbourhood Plan in the forthcoming budget.
- b) To agree to amend Financial Regulations with respect to increasing the internal transfer limit. The Council AGREED to amend the financial regulations to reflect internal transfers are permitted up to £75,000 in one transaction.

11. Environment and Highways Committee

- a) To receive the minutes of the meeting on 26th September 2023. The Council RECEIVED the minutes.

To approve the delegation of authority to the Committee to consider improvement works for Layton Close, without Land Registry. Members expressed concern for the Parish Council starting works on land for which the ownership cannot be determined, and the president this sets for other land in Drayton. The Council proposal to:

- Carry out works to the footpath section from Layton Close to the top of the steps (the un-made up footpath) in the interest of public health and safety, whilst concurrently following due process to get the land registered to Drayton Parish Council; all subject to confirmation from insurers for satisfactory cover and liability. 5 in favour and 4 against. The following Cllrs wished for their votes against to be recorded: Cllr K Morgan, Cllr N Quinsey and Cllr A Crotch.

Cllr K Morgan and Cllr P Auber left the meeting.
Meeting extended for 30mins at 8.51pm

12. Open Spaces and Property Committee

- a) To receive the minutes of the meeting on 28th September 2023. The minutes of the meeting were received by the Council.

13. Finance & General Purposes Committee.

- a) To receive the minutes of the meeting on 26th October 2023. The minutes of the meeting were received by the Council.
- b) To approve the RFO to complete a bank transfer for the recent CIL payment received. This was APPROVED by the Council.
- c) To note that the report from the Internal Auditor has been received. The Council noted receipt of the report with the highlights to be included in the next meeting of the Finance and General Purposes Committee.

14. Staffing Committee

- a) To receive the minutes from the meeting on 19th October 2023. The minutes of the meeting were received by the Council.
- b) To receive and approve the recommendation from the Staffing Committee with respect to office opening hours. The Council APPROVED the office hours as stated:
Office to be open to members of the public:
0930 – 1430 Monday – Wednesday.

A member requested for the Clerks to log the types of enquires received from Parishioners were possible on local issues.

The Committee may consider that in accordance with the Public Bodies (admission to Meetings) Act 1960 the public and press be excluded during consideration of the following items due to their confidential nature.

- c) To receive an update from the Staffing Committee and to approve any recommendations as required. Defer to next Parish Council Meeting.

15. Exchange of Information / Matters for next agenda.

11th November 2023 Meeting at FCMP for possible planting areas.
Trees on the Connect Bus routes, and the maintenance thereof.
30th November 2023 Christmas Lights
Christmas close down period.

16. Dates for next meetings:

13th November 2023 Environment and Highways Committee Meeting
17th November 2023 Defibrillator Training 7pm.-.8pm Village Hall
20th November 2023 Defibrillator Training 10.30am - 11.30am Village Hall
22nd November 2023 Staffing Committee Meeting
23rd November 2023 Parish Council Meeting (Budget)
29th November 2023 Open Spaces and Property Committee Meeting
30th November 2023 Christmas Lights Switch On
7th December 2023 Finance and General Purposes Committee
14th December 2023 Parish Council Meeting

Meeting closed 9.15.

Signed

Drayton Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-10-2023 and 31-10-2023)

Cost Centre 2. Finance & General Purposes

Code Number 27 Utilities & Services

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
227	12/10/2023	sb20232160		Unity Trust Bank		External Auditors Fee	PKF Little John	S	1,365.00	273.00	1,638.00
261	31/10/2023	5871800		Unity Trust Bank		Electricity Charges KGV	British Gas	L	188.10	9.40	197.50
262	30/10/2023	INV21718		Unity Trust Bank		Waste Clearance	Norwich Waste Disposal Ltd	S	179.00	35.80	214.80
263	25/10/2023	25136118		Unity Trust Bank		Mobile Phone	O2	S	85.32	17.06	102.38
264	23/10/2023	12649233		Unity Trust Bank		Water Charges LD	Wave Utilities	E	66.44		66.44
265	20/10/2023	12638135		Unity Trust Bank		Water Charges KGV	Wave Utilities	E	119.72		119.72
267	16/10/2023	3236592		Unity Trust Bank		Electricity Charges LD	Smartest Energy	L	306.67	15.33	322.00
268	16/10/2023	42791526		Unity Trust Bank		Broadband and Telephone Charges	Zen Internet Ltd	S	38.14	7.63	45.77
271	02/10/2023	INV21377		Unity Trust Bank		Waste Clearance	Norwich Waste Disposal Ltd	S	223.75	44.75	268.50
272	02/10/2023	5630604		Unity Trust Bank		Electricity Charges KGV	British Gas	L	134.72	6.74	141.46
273	16/10/2023	Credit Card		Unity Trust Bank		Tablet Data	Lebara Mobile	Z	4.95		4.95
Subtotal for Code: Utilities & Services									£2,711.81	£409.71	£3,121.52

Code Number 28 Handyman Equipment

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
275	16/10/2023	Credit Card		Unity Trust Bank		Weedkiller	Taverham Nursery & Shopping Centre	S	13.32	2.67	15.99
278	16/10/2023	Credit Card		Unity Trust Bank		Handyman New Equipment	Machine Mart Ltd.	S	99.17	19.83	119.00
279	16/10/2023	Credit Card		Unity Trust Bank		Handyman New Equipment	Wickes	S	5.00	1.00	6.00
280	16/10/2023	Credit Card		Unity Trust Bank		Handyman New Equipment	B&Q	S	12.70	2.54	15.24
Subtotal for Code: Handyman Equipment									£130.19	£26.04	£156.23

Code Number 201 Stationery & Software

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
226	12/10/2023	240186		Unity Trust Bank		Printing/Copies	Norfolk Copiers	S	12.82	2.56	15.38
269	12/10/2023	37505		Unity Trust Bank		Microsoft Office 365 Licence	Anglian Internet	S	67.00	13.40	80.40
Subtotal for Code: Stationery & Software									£79.82	£15.96	£95.78

Code Number 215 Bank Charges

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
274	16/10/2023	Credit Card		Unity Trust Bank		Bank Charges	Lloyds Bank	E	3.00		3.00
283	16/10/2023	Credit Card		Unity Trust Bank		Bank Charges	Lloyds Bank	E	3.00		3.00
Subtotal for Code: Bank Charges									£6.00		£6.00

Code Number 282 Community Newsletter

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
237	12/10/2023	0005771		Unity Trust Bank		Newsletter	Just Regional	S	132.00	26.40	158.40
Subtotal for Code: Community Newsletter									£132.00	£26.40	£158.40

Code Number 8522 Street Lighting Energy

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
266	20/10/2023	IN08619197		Unity Trust Bank		Electricity Charges Streetlights	NPower	S	526.34	105.27	631.61

Drayton Parish Council
Listing of Payments in each Code for All Cost Centres
 (Between 01-10-2023 and 31-10-2023)

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total			
8523	12/10/2023	13101		Unity Trust Bank		Streetlighting Maintenance	T T Jones Electrical Ltd	S	141.69	28.34	170.03			
							Street Lighting Maintenance		£141.69	£28.34	£170.03			
Subtotal for Code: Street Lighting Energy											£526.34	£105.27	£631.61	
Subtotal for Cost Centre: 2. Finance & General Purposes												3,727.85	611.72	4,339.57

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
31	12/10/2023	140		Unity Trust Bank		Grass Verge Cutting	The Garden Guardian Ltd	S	819.88	163.98	983.86		
							NCC Highways Verges		£819.88	£163.98	£983.86		
Subtotal for Code: 3. Environment & Highways											819.88	163.98	983.86

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
59	16/10/2023	Credit Card		Unity Trust Bank		Cleaning Consumables for Pavilions	ASDA	S	26.33	5.27	31.60		
							Pavilion Consumables		£26.33	£5.27	£31.60		
Subtotal for Code: 5. Open Spaces & Property													

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
501	12/10/2023	130		Unity Trust Bank		Materials for pavilion maintenance	Wickes	S	21.66	4.34	26.00		
							Pavilion Maintenance		£21.66	£4.34	£26.00		
Subtotal for Code: 501 Pavilion Maintenance													

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
503	12/10/2023	1741		Unity Trust Bank		FCMP Ground Repairs	A K Deebea	S	680.00	136.00	816.00		
							Grounds Maintenance		£2,089.03	£417.81	£2,506.84		
Subtotal for Code: 503 Grounds Maintenance													

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
504	12/10/2023	EG003404		Unity Trust Bank		Barrier at KGV and LD	Norse Commercial Services Ltd	S	992.00	198.40	1,190.40		
							Wickes	S	31.66	6.34	38.00		
							PLG Farm Supplies	S	9.56	1.91	11.47		
Subtotal for Code: 504 Security											£1,033.22	£206.65	£1,239.87

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
511	12/10/2023	131		Unity Trust Bank		Longdale 3G surface clean	The Garden Guardian Ltd	S	316.83	63.37	380.20		
							3G Surface Maintenance		£316.83	£63.37	£380.20		
Subtotal for Code: 5. Open Spaces & Property											3,487.07	697.44	4,184.51

Cost Centre 6. Staffing

Drayton Parish Council
Listing of Payments in each Code for All Cost Centres
 (Between 01-10-2023 and 31-10-2023)

Code Number		61 Salaries		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description							
255	31/10/2023			Unity Trust Bank		Salary	X	748.12				748.12	
256	31/10/2023			Unity Trust Bank		Salary	X	1,347.24				1,347.24	
257	31/10/2023			Unity Trust Bank		Salary	X	1,579.27				1,579.27	
258	31/10/2023			Unity Trust Bank		Tax & NI	X	1,053.15				1,053.15	
259	31/10/2023			Unity Trust Bank		Pension EEs & ERs	X	1,381.90				1,381.90	
				Subtotal for Code: Salaries				£6,109.68				£6,109.68	
Code Number		601 Expenses/Mileage		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description							
260	31/10/2023			Unity Trust Bank		Mileage	X	67.28				67.28	
				Subtotal for Code: Expenses/Mileage				£67.28				£67.28	
Code Number		602 Consultancy Services		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description							
270	06/10/2023			Unity Trust Bank		HR Consultancy	S	100.00				120.00	
				Subtotal for Code: Consultancy Services				£100.00			£20.00	£120.00	
Code Number		8529 Locum Clerk Services		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description							
236	12/10/2023	20511		Unity Trust Bank	20511	Locum Clerk Services	Z						
				Subtotal for Cost Centre: 6. Staffing				6,276.96			20.00	6,296.96	
Code Number		610 ER: Staffing Contingency		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description							
225	12/10/2023	20511		Unity Trust Bank		Locum Clerk Services	E	507.95				507.95	
				Subtotal for Code: ER: Staffing Contingency				£507.95				£507.95	
				Subtotal for Cost Centre: 8. Earmarked Reserves and CIL				507.95				507.95	
				TOTALS				£14,819.71			£1,493.14	£16,312.85	

Drayton Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
284	09/11/2023	Grounds Maintenance	Unity Trust Bank		Grass Cutting	The Garden Guardian Ltd	S	1,409.03	281.81	1,690.84
285	09/11/2023	3G Surface Maintenance	Unity Trust Bank		Longdale 3G surface clean	The Garden Guardian Ltd	S	316.83	63.37	380.20
287	09/11/2023	Utilities & Services	Unity Trust Bank		Storage of Archived Document	Closed Secure Storage Ltd	S	15.60	3.12	18.72
286	09/11/2023	NCC Highways Verges	Unity Trust Bank		Grass Verge Cutting	The Garden Guardian Ltd	S	819.88	163.98	983.86
289	09/11/2023	Street Scene Maintenance	Unity Trust Bank		Bus Shelters Clean	Heritage Contract Services Lt	S	99.00	19.80	118.80
288	09/11/2023	Security	Unity Trust Bank		Barrier at KGV and LD	Norse Commercial Services L	S	960.00	192.00	1,152.00
297	09/11/2023	Tree Maintenance	Unity Trust Bank		Tree Maintenance	Plantscape	S	750.00	150.00	900.00
295	09/11/2023	Play Area Repairs	Unity Trust Bank		Repair to play areas	Wicksteed	S	178.52	35.70	214.22
291	09/11/2023	Stationery & Software	Unity Trust Bank		Printing/Copies	Norfolk Copiers	S	27.32	5.46	32.78
294	09/11/2023	Community Newsletter	Unity Trust Bank		Newsletter	Just Regional	S	195.00	39.00	234.00
292	09/11/2023	Pavilion Maintenance	Unity Trust Bank		Fire Equipment Service - LD	Fire Assess and Extinguish	S	67.00	13.40	80.40
293	09/11/2023	Pavilion Maintenance	Unity Trust Bank		Fire Equipment Service - KGV	Fire Assess and Extinguish	S	31.00	6.20	37.20
296	09/11/2023	Pavilion Maintenance	Unity Trust Bank		Pavilion roof repairs	D.C Richmond Roofing Ltd.	S	960.00	192.00	1,152.00
290	09/11/2023	Pest Control	Unity Trust Bank		Pest Control	APC Pest Control Ltd	S	150.00	30.00	180.00
298	09/11/2023	Tree Maintenance	Unity Trust Bank		Tree Maintenance	BH Trees & Woodlands Consi	S	325.00	65.00	390.00
Total								6,304.18	1,260.84	7,565.02

