DRAYTON PARISH COUNCIL
EXPENDITURE REPORT: 1st April 2026 – 30th June 2026

Per the Local Transparency Code 2015, local authorities with gross annual income or expenditure exceeding £200,000 must publish the following data quarterly:

- Expenditure exceeding £500
- Government Procurement Card transactions
- Procurement information for contracts to provide goods or services with a value that exceeds £5,000.

In addition, local authorities must publish annually details of all grants to voluntary, community and social enterprise organisations.

Expenditure Exceeding £500[1]

The attached report includes items of expenditure exceeding £500 for the period. The report may include; individual invoices, grant payments, expense payments, payments for goods and services, grants, grants in aid, rent, credit notes over £500 and transaction with other public bodies.

Government Procurement Card Transactions

There were no transactions on a Government Procurement Card for the period.

Procurement Information

The following requests for tenders were issued to provide goods or services with a value that exceeded £5,000 for the period.

Reference	Description	Dates	Department
Insurance	Insurance Premium	Q1	Council
KGV Refurbishment	Architectural Services	Q1	Playing Fields & Property Committee
KGV Refurbishment	Mechanical, Electrical and Plumbing Services	Q1	Playing Fields & Property Committee
KGV Refurbishment	Civil Engineering Services	Q1	Playing Fields & Property Committee
KGV Refurbishment	Asbestos Removal Services	Q1	Playing Fields & Property Committee

[1] Salary payments to staff normally employed by the local authority are excluded

Contracts Awarded

The following contracts were awarded with a value that exceeded £5,000 for the period.

Contract	Description	Supplier	Dates	Contract Duration	Annual Cost
Insurance	Insurance Premium	Clear Councils	Q1	3-year term	£5,285.84
Architectural Services	KGV Refurbishment	Fabric First	Q1	One-time service	£41,750.00
Mechanical, Electrical and Plumbing Services	KGV Refurbishment	Clear Consulting and Design Ltd.	Q1	One-time service	£26,775.00
Structural & Civil Engineering Services	KGV Refurbishment	Conisbee	Q1	One-time service	£17,500.00
Asbestos Removal Services	KGV Refurbishment	Anglian	Q1	One-time service	£13,000.00

Grants to Voluntary, community and social enterprise organisations

The following grants were awarded for the period.

Date	Beneficiary	Purpose	Amount
14/05/2026	Priscilla Bacon Drayton	Replacement bins.	£170.00
16/06/2026	Drayton Hall Teen Challenge	Room hire and catering for Annual Parish Meeting.	£50.00
25/06/2026	RG Carters Bowls Club	Hedge Trimming.	£250.00

Drayton Parish Council

27 July 2026 (2026-2027)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
1	Street Scene Maintenance	09/04/2026		Unity Trust Bank		Waste Clearance	Broadland District Council	S	1,235.00	247.00	1,482.00
4	Play Area	09/04/2026		Unity Trust Bank		Play Area Cleaning	External Solutions Norfolk	S	2,500.00	500.00	3,000.00
5	Utiliites & Services	09/04/2026		Unity Trust Bank		Rates for KGV	Broadland District Council	X	1,568.00		1,568.00
6	Stationery & Software	09/04/2026		Unity Trust Bank		Scribe Annual Subscription	Starboard Systems Ltd	S	948.00	189.60	1,137.60
8	Subscriptions	09/04/2026		Unity Trust Bank		Annual Subscription	Norfolk Parish Training Sup	S	575.00	115.00	690.00
10	Security	09/04/2026		Unity Trust Bank		Barrier at KGV and LD	Norse Commerical Services	S	952.00	190.40	1,142.40
15	Projects	09/04/2026		Unity Trust Bank		Neighbourhood Plan	C. C. Planning	S	2,450.00	490.00	2,940.00
16	KGV Project - S106	09/04/2026		Unity Trust Bank		KGV Project Management	Greyfriars Cost Managemei	S	3,728.58	745.72	4,474.30
18	Consultancy Services	09/04/2026		Unity Trust Bank		HR Consultancy	Council HR and Governanc	S	1,300.00	260.00	1,560.00
19	Security	09/04/2026		Unity Trust Bank		Barrier at KGV and LD	Norse Commerical Services	S	1,054.00	210.80	1,264.80
26	Street Lighting Energy	23/04/2026		Unity Trust Bank		Electricity Charges Streetlights	NPower	S	679.49	135.90	815.39
43	Grounds Maintenance	14/05/2026		Unity Trust Bank		Grass Cutting	The Garden Guardian Ltd	S	1,575.47	315.09	1,890.56
45	NCC Highways Verges	14/05/2026		Unity Trust Bank		Grass Verge Cutting	The Garden Guardian Ltd	S	1,034.46	206.89	1,241.35
46	Grounds Maintenance	14/05/2026		Unity Trust Bank		Grass Cutting	The Garden Guardian Ltd	S	2,181.03	436.21	2,617.24
48	NCC Highways Verges	14/05/2026		Unity Trust Bank		Grass Verge Cutting	The Garden Guardian Ltd	S	1,034.46	206.89	1,241.35
49	Security	14/05/2026		Unity Trust Bank		Barrier at KGV and LD	Norse Commerical Services	S	1,020.00	204.00	1,224.00
50	Subscriptions	14/05/2026		Unity Trust Bank		NALC Annual Subscription	NALC	E	1,093.38		1,093.38
52	KGV Project - S106	14/05/2026		Unity Trust Bank		KGV Project Management	Greyfriars Cost Managemei	S	2,485.72	497.14	2,982.86
53	KGV Project - S106	14/05/2026		Unity Trust Bank		Asbestos Survey	Anglian Demolition & Asbe:	S	650.00	130.00	780.00
55	Streetlighting	14/05/2026		Unity Trust Bank		Purple Streetlight Repairs	T T Jones Electrical Ltd	S	1,700.00	340.00	2,040.00
66	Street Lighting Energy	22/05/2026		Unity Trust Bank		Electricity Charges Streetlights	NPower	S	555.07	111.01	666.08
99	Insurance	11/06/2026		Unity Trust Bank		Inusrance Premium	Clear Councils	X	5,285.84		5,285.84
101	KGV Project - S106	11/06/2026		Unity Trust Bank		KGV Project Management	Greyfriars Cost Managemei	S	2,485.72	497.14	2,982.86
102	Community Newsletter	11/06/2026		Unity Trust Bank		Annual Newsletter	Norwich Print Solutions	E	511.00		511.00
							Total		**38,602.22**	**6,028.79**	**44,631.01**