

DRAYTON PARISH COUNCIL

OPEN SPACES & PROPERTY COMMITTEE MEETING MINUTES

Held on Thursday 15th February 2024, 7:00pm at The Pavilion, King George V Playing Field Pavilion, Drayton High Road, Drayton, Norwich, NR8 6AW.

Committee Members in attendance: Cllrs A. Crotch (Chair), J. Anderson, C. Brown, G. Everett, K. Morgan.

Parish Clerk: Sarah Hawken

4 members of the public were present.

1. Apologies and consideration of acceptance for absence.

Received and accepted from Cllr N Quinsey.

2. Members' declaration of interest and requests for dispensations.

None.

3. To approve minutes of Committee meeting held on 18th January 2024.

The Committee received and approved the minutes.

4. To allow public participation in accordance with Standing Orders.

No comments.

5. To consider matters for discussion and decision concerning finances.

5.1. Review expenditure for 2023/24. The Committee noted the expenditure statement.

6. To receive updates on Committee matters arising from previous meetings:

6.1. Update on Pitch Maintenance Programme.

The Clerk updated the Committee on the application for the Pitch Maintenance Programme. A meeting is to be held on the 25th February 2024 with a representative from Norfolk FA to discuss the details for the application prior to submission. The Clerk highlighted the requirement to select a contractor capable of providing the maintenance as outlined in the report.

The Committee proposed to present the specification provided by to Norfolk FA to Garden Guardian for consideration and to provide a quote for works. All in favour.

7. To consider matters for discussion and decision concerning Longdale:

7.1 To approve quote for electrical improvement works to Longdale Pavilion. The Committee approved the electrical works.

8. To consider matters for discussion and decision concerning King George V Playing Field:

8.1. Update on Project King George V Pavilion to date.

Update on the meeting with Community Infrastructure Levy (CIL) Officer from Broadland District Council. Officer happy to be the SPOC for the Council for all matters related to CIL and S106 income, with particular reference to projected CIL and S106 income, grants and

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general project guidance. The Officer conducted a review of the current balance and projections for the next few years from all developments.

8.2. Receive projected CIL income and S106 funds.

The Clerk provided a table of updated figures for the Committee.

8.3. To agree the next steps for the King George V Pavilion Project.

The committee first discussed the plans provided by LSI architect as an example of a high specification refurbishment. They raised the following questions:

1. Is an additional fire exit needed for the rear of the building? What is the accessibility to the rear of the building like?
2. Do the changing rooms comply with both FA and ECB standards? If not, how much bigger would they need to be?
3. Would there be utility in reducing the amount of glass on the frontage in the interest of improving heat efficiency of the building?
4. Where would the boiler house/room be located? As well as the main electrical panel? he paired doors to the rear of the main hall.
5. What would the size of the store-room to the side of the building be?
6. Is there any way this could be presented as separate projects for the purpose of funding? E.g. how much would the changing room refurbishment cost in isolation?
7. What is the enhancement going to do for other users of the building?
8. Has there been consideration for the garage/store being replaced? How large is the storage on the side of the building?
9. Where would the electrical control box be moved to? i.e. in a secure unit/area away from the current location in close proximity to the showers.
10. Can the widening of the footpath be considered as an essential part of the project, including better lighting?

The Committee further discussed if a lesser specification would achieve the same priorities. Consideration needs to be given for details such as a better security system, CCTV, meeting equipment and kitchen facilities.

The Committee discussed other funding streams and the requirement to ensure that there are funds available for other projects around Drayton such as the carpark, entrance, rear of the building, etc.

The Committee worked through the list of priorities and considered if the specification meets the original priorities. Content with the plan outline, but the internal specification is still open for debate. The Committee agreed that a lesser specification should not be ruled out at this stage.

The Committee then made the following proposals:

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The Committee agreed that the Clerk is to investigate options for funding for the project. All in favour.

The Committee agreed that the Clerk is to consult with current users and provide members of the public with the opportunity to comment on the plans. All in favour.

9. Matters to consider for next agenda.

10. Date and time of next Committee meeting 4th April 2024.

Meeting closed 8.38pm